# **Campus Printing**

### Papercut

Missouri S&T uses a print management system called PaperCut in campus computer learning centers (CLCs). Students and instructors will be given a semester printing quota sufficient for completing academic work. This system helps to conserve paper, toner, and electricity by providing fair use of campus printing resources.

Papercut instructions: it.mst.edu/services/clc/ clcprint/

Papercut FAQs: it.mst.edu/services/ clc/clcprint/printfag/





### WebPrint

If you have documents that you would like to print directly from your personal computer, you can use the WebPrint system to send your document to select printers across campus.

WebPrint instructions: it.mst.edu/services/ clc/clcprint/webprint/



### PRINT TROUBLESHOOTING

If you ever have a situation where you try to print a document and the printer does not print it, there are a few steps you can use for troubleshooting.

1. If you attempted to print a document and your quota was reduced even though the print request failed, contact the IT Help Desk and they will refund your quota for the failed print job.

2. When printing from a personal computer, enter your username and password in the PaperCut login prompt online. If your print request does not process, try logging out and back into the PaperCut portal.

3. Check to make sure that your quota balance was reduced after you requested a print job. If your balance did not change, your print request was not processed. Try printing the document again.

# Have IT Questions? **Check Out The** IT Knowledge Base

Missouri S&T IT has a wealth of information and answers for most of your IT questions and is regularly updated and expanding.



# **Status**Page

Statuspage gives you quick access to check the status of different IT systems and services. Subscribe to receive instant notifications and updates.

> Check it out at: status.mst.edu



# **MISSOURI IT GUIDE TO CAMPUS** INTERNET, SOFTWARE & MORE FOR MISSOURI S&T

(573) 341-HELP (4357) 8:00am - 5:00pm Monday - Friday



helpdesk.mst.edu 8:00am - 5:00pm Monday - Friday



Submit a ticket: help.mst.edu Self Help: it.mst.edu

# **Dell Warranty Service**

If your Dell hardware is covered under Complete Care warranty, our staff, who are certified technicians, can perform hardware troubleshooting and repair for free. All you need to do is bring in your Dell hardware to the Help Desk and our staff will perform diagnostics and work with Dell to get replacement parts if needed.

To see if your Dell hardware qualifies, go to *support.dell.com* and enter your device's Service Tag. The warranty tab will display your warranty status.

Dell laptops with a Complete Care warranty qualify for a loaner program. The loaner program allows you to drop off your Dell laptop at the IT Help Desk and receive a laptop, free of charge, while your laptop is being serviced.

# **Other Services**

Operating system reinstall (without data backup)

Limited hardware repair

Software installations and upgrades

# **IT SERVICES ON MY S&T**

Connect to IT and so much more on My S&T Portal

# Read helpful information at **it.mst.edu**

# **IT Help Desk Services**

The S&T IT Help Desk offers several services to S&T Students.

Problem diagnostics (up to 30 minutes)



IT Help Desk Curtis Laws Wilson Library





My S&T

# **Connecting to Campus**

## **Multi-Factor Authentication (MFA)**

Before you connect to campus for the first time, make sure you have registered and set up Multi-Factor Authentication (MFA) on your device(s).

Check out more information and instructions: it.mst.edu/services/account-password/mfa/



### Virtual Private Network (VPN)

If you live off campus or will be traveling, you can connect to the Missouri S&T network using OpenVPN to safely access files and software only available with a secure Virtual Private Network (VPN) connection.

Check out more information and instructions: it.mst.edu/services/vpn/



### **Campus Wi-Fi**

The Missouri S&T Wi-Fi is broadcast campuswide and uses your S&T account to authenticate.

Check out more information and instructions: it.mst.edu/services/wireless/mst/



### **Residential Housing Network (ResNet)**

Wireless internet for residential housing is provided by ResNet. Contact ResNet for all support needs directly.

By Phone: 833-548-7125 By Text: Send "ResNet" to 84700 By Chat: Live Chat at MyResNet.com

Check out more information and instructions: it.mst.edu/services/wireless/resnet/



Need to find a Computer Learning Center (CLC) on Campus? Check out the CLC Map to find one near you: it.mst.edu/services/clc/map/



### **Microsoft 365 Apps**

As an enrolled student, you get Microsoft Office 365 for free. You can install Microsoft Office 365 on five devices, and it will work with both Windows and macOS.

Check out more information and instructions: it.mst.edu/services/software/personal-use-software/microsoft365apps/

## **AppsAnywhere**

AppsAnywhere is a software delivery platform that allows you to access certain S&T provided software programs from CLC (Computing Learning Center) computers, IT managed computers, and personal devices running Windows 11.

Check out more information and instructions: it.mst.edu/services/appsanywhere/

## Virtual Desktop Infrastructure (VDI)

Virtual Desktop Infrastructure (VDI) allows students and instructors to access the same computer from any other computer in the world. This virtual system has all the functionality of a standard campus computer build.

Check out more information and instructions: it.mst.edu/services/vdi/

### **PointSolutions**

Some classes and instructors may use PointSolutions which is a personal response system where students use devices called "clickers" to answer questions in the classroom.

Check out more information and instructions: it.mst.edu/services/pointsolutions/

# **Connecting to Software**







